Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
June 11, 2018

Present: Brian Jackman, President; Pete Carlson, Vice President; Debbie Wingo, Clerk; Dan Wells, Member; Phil Raya, Member; Jim Bridges, Superintendent

In attendance: Mindy Maxedon, CBO; Nancie Castro, Director of Human Resources and Curriculum; Celli Coeville, Administrative Assistant

I. OPEN SESSION
- a. Call to Order at 5:37 PM
- b. Roll Call to Establish Quorum – no absences
- c. Approval of Change to Agenda
- d. Welcome from Board President, Brian Jackman
- e. Pledge of Allegiance

MSA (Carlson/Wingo) approve the agenda
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo,

II. PUBLIC HEARING – No Comment from public

- CONDUCT A PUBLIC HEARING FOR THE 2018-19 ANNUAL SCHOOL DISTRICT BUDGET INCLUDING A REVIEW OF RESERVES IN COMPLIANCE WITH EC 42127 (a) (2) (b)

- CONDUCT A FIRST PUBLIC HEARING TO SOLICIT RECOMMENDATIONS AND COMMENTS REGARDING THE PROPOSED LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) AND ASSOCIATED EXPENDITURES

III. BUSINESS AND FACILTIES

3.1 Resolution to Establish Temporary Inter-Fund Transfers, Resolution 2018-06-01
MSA (Wells/Carlson) approve Resolution to Establish Temporary Inter-Fund Transfers, Resolution 2018-06-01 as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Jackman, Carlson
Raya, Wells, Wingo

3.2 2018-2019 Education Protection Account Plan, Resolution 2018-06-02 -
MSA (Wingo/Raya) approve the 2018-2019 Education Protection Account Plan, Resolution 2018-06-02 as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Jackman, Carlson
Raya, Wells, Wingo

3.3 Notice of Consolidated Election, Resolution 2018-06-03
MSA (Wingo/Carlson) approve Notice of Consolidated Election, Resolution 2018-06-03, as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Jackman, Carlson
Raya, Wells, Wingo

IV. CALENDAR OF UPCOMING EVENTS – Board meeting June 12, 2018

V. ADJOURNMENT – MSA (Carlson/Raya) 5:42 PM

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Respectfully submitted,

James W. Bridges
Secretary to the Board

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Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
June 12, 2018

Present: Brian Jackman, President; Pete Carlson, Vice President; Debbie Wingo; Clerk; Dan Wells, Member; Phil Raya, Member; Jim Bridges, Superintendent

In attendance: Mindy Maxedon, CBO; Nancie Castro, Director of Human Resources and Curriculum; Sarah Steen, Curriculum Coordinator; Sam Hagler, Director of Maintenance, Operations and Transportation; Celli Coeville, Administrative Assistant

I. OPEN SESSION
- a. Call to Order at 5:43 PM
- b. Roll Call to Establish Quorum – Mr. Jackman arrived later
- c. Approval of Change to Agenda
- d. Public Hearing

MSA (Carlson/Wells) approve the agenda

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Raya, Wells, Wingo		Jackman	

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6: 35 PM
Welcome from Board President Brian Jackman
Pledge of Allegiance

Superintendent's Report – Dr. Bridges reported on July 9th, he attended the San Joaquin County Office of Education Employee of the Year reception along with Mrs. Wooten, Mrs. Castro, Mrs. Stroup, and Mr. Hagler. Charles Spikes was selected as a finalist for Teacher of the Year and Lisa Eisenga and Becky Duncan were recognized as Classified Employees of the Year. At the San Joaquin County Fair two former Jefferson students won Grand Champion and Reserve Grand Champion for Swine.

- MSA (Wingo/Raya) - Approved the new hire of employees 11712, 11713, 11714, 11715 and 11721. Approved the retirement of employee 11719, the rehires of employees 11718 and 11720; Approved the resignations of employees 11722 and 11723 and the new positions of employees 11716 and 11717.

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Raya, Wells, Wingo		Jackman	

III. PUBLIC HEARING – No comments from the public
- CONDUCT A PUBLIC HEARING FOR THE 2018-2019 ANNUAL SCHOOL DISTRICT BUDGET INCLUDING A REVIEW OF RESERVES IN COMPLIANCE WITH EC 42127 (a)(2)(b)
- CONDUCT A SECOND PUBLIC HEARING TO SOLICIT RECOMMENDATIONS AND COMMENTS REGARDING THE PROPOSED LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) AND ASSOCIATED EXPENDITURES

IV. APPROVAL OF THE CONSENT AGENDA
- 4.1 Minutes – Regular Board Meeting May 8, 2018

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4.2 Warrants – May 2018
4.3 Financials – May 2018
4.4 Matrix HG, Inc. Contract for Prop 39 Project Work
4.5 D.M. Alegre Construction, Inc. New Entry & Fencing at Monticello School

MSA (Wingo/Carlson) approve the consent agenda as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

V. EDUCATIONAL SERVICES

5.1 K-5 History/Social Science Curriculum Adoption
MSA (Wingo/Wells) approve the K-5 History/Social Science Curriculum Adoption as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

5.2 K-5 History/Social Science Curriculum Purchase
MSA (Wells/Carlson) approve the K-5 History/Social Science Curriculum Purchase as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

5.3 Surplus Obsolete Curriculum – History textbooks are obsolete
MSA (Wingo/Raya) approve the Surplus Obsolete Curriculum as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

5.4 Sports League – Dr. Bridges attended the safety meeting at Hawkins School earlier this year and discussion came up as to how teams are selected for sports. We believe it is possible to have a Jefferson District sports league where we could play teams within our district. This past season, a majority of the games were played in our district. The District was having games 2-3 times per week which made field availability for practice and development for our teams difficult. The District also had to pay for officials for these games. A District sports league would potentially have 5th and 6th grade teams and try-outs for 7th and 8th grade teams. We would consider having soccer, basketball, volleyball, and possibly other sports in the future such as cross country. If we are able to make the league work scheduling-wise, this will allow us to follow District bylaws and rules. If another team was interested in joining our league they would be able to do so. The District could consider having tournaments with neighboring districts also. Going forward, Dr. Bridges wants to get more information from the community but he wanted to present this idea to the Board for their input.

5.5 2018-2019 San Joaquin County Office of Education Mathematics Department, Memorandum of Understanding (MOU) - County office will provide assistance with working on math instructional practices.
MSA (Raya/Wells) approve the 2018-19 SJCOE Mathematics Department MOU as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

5.6 Student Enrollment – not a large change in enrollment

VI. PERSONNEL SERVICES

6.1 Provisional Internship Permit Requests for Teachers:
Natalie Acuna, Melissa Frizzi, and Tina Seymore
MSA (Carlson/Wingo) approve the Provisional Internship Permit Requests for Teachers as presented

Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

6.2 Approval of Revised Substitute Salary Schedule-
MSA (Wingo/Wells) approve the Revised Substitute Salary Schedule as presented -
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

6.3 San Joaquin County Delta College Memorandum of Understanding (MOU), Speech-Language Pathology Assistant (SLPA)
MSA (Wingo/Carlson) approve the San Joaquin County Delta College Memorandum of Understanding (MOU), Speech-Language Pathology Assistant (SLPA) as presented -
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

VII. BUSINESS AND FACILTIES

7.1 May 2018 Budget Adjustments
MSA (Carlson/Wells) approve the May 2018 Budget Adjustments as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.2 Jefferson School District 2018-2019 Budget – CBO, Mindy Maxedon, reported on the 2018-19 Budget. Mrs. Maxedon reminded the Board that we are including required reserve disclosure information which explains the reasons why the District has reserves. Economic downturns, state-level budget cuts and future economic crises are some examples of reasons why the District maintains reserves.

A Summary of 2018-19 reserves was provided which includes:

- Mandated Cost Revenue $386,033
- Unrestricted Lottery Ending Balance $ 1,023,399
- Instructional Materials $365,130
- Board Designated Reserve $500,000

2018-19 Budget Assumptions include items reflected in the 2018-19 LCAP. The Budget Assumptions include a 2 % increase for all employees retroactive to 7/1/17-5/31/18 and ongoing from 6/1/18 forward. Changes to stipends for Masters and Special Education, Athletic Director, Athletic Coaches, Athletic Referees, were included. A PLC Level Lead stipend of $2,250 was added as well as, a Middle School ASB Leadership stipend of $1,000. The stipend changes noted above will go into effect for the 2018-19 school year.

We are funded as of last year's P-2. The budget reflects an increased contribution to Special Education as County SELPA revenue has decreased and the Mental Health savings have been used up. The District is looking at new enrollment and will present plans as we move forward. Mrs. Maxedon noted that she will be closing the 2017-18 books in August and Unaudited Actuals will be presented in September 2018. The 2018-19 Beginning Balance will be finalized then.
MSA (Carlson/Wingo) approve the Jefferson School District 2018-2019 Budget as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.3 Jefferson School District Local Control Accountability Plan (LCAP), Year 2018-2019 – The LCAP is a three-year living document that the District uses to meet goals in a "stair step" process.

There are a few minor changes to the 2018-19 LCAP. The District is required to have proportionality for English learner, socio-economically disadvantaged and foster youth included. The District benchmarked programs to ensure proportionality was met with a list that includes TK/K aides, instructional coaches, buy back days, intervention specialists, EL staff, and PLC time, which will help to ensure teachers are working toward the goal of improving our services to all students. Some of the terminology in the LCAP has changed and those changes are highlighted in bold. The Second Step Program, which is social-emotional learning skills program, was added district wide. This program could help to decrease the number of students in the District who are referred for counseling services.

MSA (Raya/Wells) approve the Jefferson School District Local Control Accountability Plan (LCAP), Year 2018-2019 as presented

Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.4 Approve Tentative Agreement with the JTA Bargaining Unit

MSA (Carlson/Wingo) approve the Tentative Agreement with the JTA Bargaining Unit as presented

Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.5 Approve Classified Salary Agreement

MSA (Wells/Raya) approve the Classified Salary Agreement as presented

Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.6 Approve Confidential and Management Agreement

MSA (Wingo/Carlson) approve the Confidential and Management Agreement as presented

Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.7 Consolidated Application for Funding (CARS) 2018-2019

MSA (Wingo/Carlson) approve the Consolidated Application for Funding (CARS) 2018-2019 as presented

Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.8 New BP/AR 5145.13, Response to Immigration Enforcement, adopt as presented

MSA (Wingo/Wells) approve the New BP/AR 5145.13, Response to Immigration Enforcement as presented

Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

7.9 Revised BP/AR 1312.3, Uniform Complaint Procedures, adopt as presented

MSA (Wells/Wingo) approve the revised BP/AR 1312.3, Uniform Complaint Procedures as presented

Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

VIII. BOARD DISCUSSION AND REPORTS

8.1 Mission/Vision/Core Values –

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MSA (Wingo/Carlson) approve the Mission/Vision/Core Values as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

8.2 2018-2019 Final Board Meeting Calendar
MSA (Wingo/Wells) approve the 2018-2019 Board Meeting Calendar as presented
Ayes - 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

Items for Next Board Meeting –

ADJOURNMENT – MSA (Carlson/ Wells) 7: 16 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

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