INFORMATION SHEET 8/21/18 TRUSTEES' MEETING

ATTACHMENT: 4.5

TO: Jim Bridges, Superintendent

FOR: Board of Trustees

FROM: Mindy Maxedon, CBO

ISSUE: Prop 39 – Matrix HG Combined Change Orders

Attached is an all-inclusive Change Order document from Matrix HG. This document outlines all the changes we've had on the project.

Change 1: Credit back the owner allowance. The vendor has completed the bulk of the work on the project and the owner allowance is not needed.

Change 2: The bid specs included the installation of occupancy sensors at Traina; however, there were existing occupancy sensors there so this work was not needed.

Change 3: The HVAC unit installed on the Business Services building required some rerouting of the piping for equipment runs in order for the unit to fit on the wall as required.

Change 4: The ten rooftop units at Monticello will not be installed by Matrix and are backed out of the bid. RGM and the District negotiated with Matrix to determine the fairest credit possible.

Unfortunately, replacing the ten rooftop HVAC units at Monticello became more complex than was realized when Matrix submitted their bid. The new units will require adjusting the curbs and updating duct work. Additionally, there was some concern about the weight of the new units vs. the old. It was agreed by all parties that these extensive changes will require architect, mechanical engineering and/or DSA approval to be a part of the process and it would be better to exclude them from Matrix' work.

The district will begin working with the outside experts to plan the installation and will prepare new bid documents for replacing the ten units as soon as possible. We are required to encumber the funds by June 30, 2019, with projects completed by June 30, 2020.

More information on the bid for these items will be presented at a future meeting. We feel confident the credit for the units will cover the majority of the cost of acquisition and installation. It is likely that the added costs for architect and engineering services will be a district expense. We will quantify the details of costs when we prepare the bid documents for this work.

CHANGE ORDER

Date: August 16, 2018

CO# 01

Project: Prop 39 - Electrical and HVAC Replacements at
Anthony C. Traina,
Tom Hawkins and
Monticello Elementary Schools

Construction Manager:
RGM and Associates
3230 Monument Way
Concord, CA 94518

Owner:
Jefferson School District
1219 Whispering Wind Drive
Tracy, Ca 95377

Contractor:
Matrix HG
115 Mason Circle Suite B
Concord, CA 94520

Pursuant to the Contract Documents, you are hereby authorized to make the following changes to the project. Execution of this change order represents full and final costs of all direct, indirect, and delay costs for the scope of services identified herein unless otherwise noted.

Item #	Description		Amount
1	Credit Owner Allowance - Originally Included in the Contract Price and not used/ paid out during the course of construction.	$	(5,000.00)
2	Credit Occupancy Sensor Installations at Traina - Classrooms recently installed with Occupancy Sensors in these areas. Material was Owner Furnished.	$	(2,900.00)
3	Add Conduit Rerouting work at Bard Unit at District Office building - New slightly larger unit did not fit in existing foot print on wall so some piping was relocated.	$	595.00
4	Credit 10 ea. Rooftop HVAC Units at Monticello Elementary School	$	(128,000.00)
	TOTAL THIS CHANGE ORDER	**$**	**(135,305.00)**

Original contract sum:	$	531,387.00
Previous change orders:	$	-
Original contract amount plus/minus previous change orders	$	531,387.00
Total amount of this change order	**$**	**(135,305.00)**
Adjusted contract amount including this change order will be:	$	396,082.00

The contract time will be adjusted by the following number of days: 0 days

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Contractor:

Matrix HG
115 Mason Circle Suite B
Concord, CA 94520

Name: _____

Signature: _____

Owner:

Jefferson School District
1219 Whispering Wind Drive
Tracy, Ca 95377

Name: _____

Signature: _____